

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**August 14, 2018
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Peter F. Braun	Reeve
Lisa Wardley	Deputy Reeve
Jacque Bateman	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:03 a.m.)
Josh Knelsen	Councillor
Anthony Peters	Councillor
Ernest Peters	Councillor
Walter Sarapuk	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Byron Peters	Deputy CAO
David Fehr	Director of Operations
Doug Munn	Director of Community Services
Fred Wiebe	Director of Utilities
Carol Gabriel	Director of Legislative & Support Services
Grant Smith	Agricultural Fieldman
Don Roberts	Zama Site Manager
Chelsea Doi	Municipal Intern/Recording Secretary

ALSO PRESENT: Members of the public.
Bob Fleet, Vice President, Tolko Industries Ltd.
Jack Eccles, General Manager, Northern Lights Gas Co-op
Trisha & Daniel O'Neill, Developer

Minutes of the Regular Council meeting for Mackenzie County held on August 14, 2018 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Braun called the meeting to order at 10:01 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 18-08-556

MOVED by Councillor Sarapuk

That the agenda be approved with the following additions:

- 14. d) Hutch Lake Cabins
- 14. e) La Crete Boat Launch
- 17. d) Staffing

CARRIED

Councillor Jorgensen arrived at 10:03 a.m.

**MINUTES FROM
PREVIOUS MEETING:**

3. a) Minutes of the July 25, 2018 Regular Council Meeting

MOTION 18-08-557

MOVED by Deputy Reeve Wardley

That the minutes of the July 25, 2018 Regular Council Meeting be adopted as presented.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. b) Business Arising out of the Minutes

None.

**COUNCIL COMMITTEE
REPORTS:**

5. a) Council Committee Reports (verbal)

MOTION 18-08-558

MOVED by Councillor Knelsen

That the Council committee reports be received for information.

CARRIED

DELEGATIONS:

4. a) Bob Fleet, Vice-President, Tolko Industries Ltd. - Caribou

Reeve Braun recessed the meeting at 10:49 a.m. and reconvened the meeting at 10:59 a.m.

MOTION 18-08-559

MOVED by Councillor E. Peters

That the presentation by Tolko Industries Ltd. regarding caribou be received for information.

CARRIED

DELEGATIONS:

4. b) Jack Eccles, Northern Lights Gas Co-op

MOTION 18-08-560

MOVED by Councillor A. Peters

That the Northern Lights Gas Co-op update on the natural gas situation be received for information.

CARRIED

TENDERS:

7. a) Blue Hills Site 2 – Bridge Culvert Installation, Road Construction and Other Work

MOTION 18-08-561

MOVED by Councillor Knelsen

That the Blue Hills Site 2 – Bridge Culvert Installation, Road Construction and Other Work Tenders – Envelope #1 be opened.

CARRIED

Tenders Received

Driedger Construction	All required documents enclosed.
Northern Road Builders	All required documents enclosed.

MOTION 18-08-562

MOVED by Deputy Reeve Wardley

That the Blue Hills Site 2 – Bridge Culvert Installation, Road Construction and Other Work Tenders - Envelope #2 be opened for the qualified bidders.

CARRIED

Tenders Received

Driedger Construction	\$1,026,160.00
Northern Road Builders	\$761,010.00

MOTION 18-08-563

MOVED by Deputy Reeve Wardley

That the Blue Hills Site 2 – Bridge Culvert Installation, Road

Construction and Other Work contract be awarded to the lowest bidder while staying within budget.

CARRIED

5. b) Agricultural Appeal Board

MOTION 18-08-564

MOVED by Deputy Reeve Wardley

That the Agricultural Service Board create a follow-up procedure for weed notices and Agricultural Appeal Board decisions.

CARRIED

MOTION 18-08-565

MOVED by Councillor Sarapuk

That the Agricultural Appeal Board Decision for 01-AAB-18 be received for information.

CARRIED

5. c) Subdivision & Development Appeal Board

MOTION 18-08-566

MOVED by Councillor Jorgensen

That the Subdivision & Development Appeal Board Decision for 01-SDAB-18 be received for information.

CARRIED

5. d) Community Services Committee Meeting Minutes

MOTION 18-08-567

MOVED by Deputy Reeve Wardley

That the Community Services Committee meeting minutes of July 26, 2018 be received for information.

CARRIED

5. e) Municipal Planning Commission Meeting Minutes

MOTION 18-08-568

MOVED by Councillor Sarapuk

That the Municipal Planning Commission meeting minutes of July 26, 2018 be received for information.

CARRIED

Reeve Braun recessed the meeting at 11:55 a.m. and reconvened the meeting at 12:49 p.m.

GENERAL REPORTS:

6. a) CAO & Director Reports

MOTION 18-08-569

MOVED by Councillor Bateman

That the Reeve and Deputy Reeve be appointed to the Intermunicipal Agreement Committee with neighbouring rural municipalities.

CARRIED

MOTION 18-08-570

MOVED by Councillor Sarapuk

That the CAO and Director reports for July 2018 be received for information.

CARRIED

PUBLIC HEARINGS:

8. a) Bylaw 1108-18 Plan Cancellation & Consolidation of Plan 842 0527, Block 1, Lot 11A & 12A

Reeve Braun called the public hearing for Bylaw 1108-18 to order at 1:05 p.m.

Reeve Braun asked if the public hearing for proposed Bylaw 1108-18 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Braun asked the Development Authority to outline the proposed plan cancellation and consolidation. Byron Peters, Deputy CAO, presented the Bylaw and indicated that first reading was given on July 25, 2018.

Reeve Braun asked if Council has any questions of the proposed plan cancellation and consolidation. There were no questions.

Reeve Braun asked if any submissions were received in regards to proposed Bylaw 1108-18. No submissions were received.

Reeve Braun asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1108-18. There was no one was present to speak to the proposed bylaw.

Reeve Braun closed the public hearing for Bylaw 1108-18 at 1:07 p.m.

MOTION 18-08-571

MOVED by Councillor Knelsen

That second reading be given to Bylaw 1108-18, being a Plan Cancellation Bylaw to cancel and consolidate Plan 842 0527, Block 1, Lots 11A and 12A into one lot.

CARRIED

MOTION 18-08-572

MOVED by Councillor Jorgensen

That third reading be given to Bylaw 1108-18, being a Plan Cancellation Bylaw to cancel and consolidate Plan 842 0527, Block 1, Lots 11A and 12A into one lot.

CARRIED

PUBLIC HEARINGS:

- 8. b) Bylaw 1109-18 Land Use Bylaw Amendment to add regulation to Section 8 and to add regulation to Section 9.34, Section 9.16.9 and to correct typographical errors found in Section 9.17.3, Section 9.19.3 and to add tarp shelters as a permitted use in the Agricultural (A) and Forestry (F) zoning districts**

Reeve Braun called the public hearing for Bylaw 1109-18 to order at 1:07 p.m.

Reeve Braun asked if the public hearing for proposed Bylaw 1109-18 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Braun asked the Development Authority to outline the proposed land use bylaw amendment. Byron Peters, Deputy CAO, presented the Bylaw and indicated that first reading was given on July 25, 2018.

Reeve Braun asked if Council has any questions of the

proposed Land Use Bylaw amendment. Council had the following questions:

- Discussion was held regarding the barbed wire fences and what people are supposed to do if they are not allowed.
- Are the barbed wire fences excluded from the Urban Fringe (UF) District? Not currently. Some UF areas would not be a concern.
- Is there an issue with the barbed wire fence now? It is only a matter of time before someone is injured with quadding, etc.
- For agricultural purposes, even within the hamlet, barbed wire fences should be allowed. If Council is in agreement with the odd barbed wire fence in town then it can be removed or we can leave it to allow for agricultural purposes.
- Would barbed wire fences be illegal then in the Hamlets even though we have UF in the Hamlets?

Reeve Braun asked if any submissions were received in regards to proposed Bylaw 1109-18. No submissions were received.

Reeve Braun asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1109-18. There was no one present to speak to the proposed bylaw.

Reeve Braun closed the public hearing for Bylaw 1109-18 at 1:13 p.m.

MOTION 18-08-573

MOVED by Councillor Sarapuk

That second reading be given to Bylaw 1109-18 being a Land Use Bylaw Amendment to add regulation to Section 8 and to add regulation to Section 9.34, Section 9.16.9 and to correct typographical errors found in Section 9.17.3, Section 9.19.3 and to add tarp shelters as a permitted use in the Agricultural (A) and Forestry (F) zoning districts.

CARRIED

DELEGATIONS:

4. c) Ray Toews, Proposed Winks Development

Councillor Knelsen stepped out of the meeting at 1:35 p.m.

MOTION 18-08-574

MOVED by Councillor Jorgensen

That the appeal period for Development Permit 120-DP-18 be extended to August 21, 2018.

CARRIED

Reeve Braun recessed the meeting at 1:37 p.m. and reconvened the meeting at 1:50 p.m. with all members present.

ADMINISTRATION:

9. a) RCMP Clerical Support Position – La Crete Office

MOTION 18-08-575

MOVED by Deputy Reeve Wardley

That the RCMP Clerical Support position be brought back for more information.

CARRIED

ADMINISTRATION:

9. b) Mackenzie County Library Board – Blue Hills Library Services Extension

MOTION 18-08-576

MOVED by Councillor E. Peters

That Mackenzie County supports the proposed Blue Hills Satellite Library.

CARRIED

MOTION 18-08-577

Requires 2/3

MOVED by Councillor Knelsen

That Mackenzie County endorses a yearly operational increase to the Mackenzie County Library Board of \$15,000 to cover the additional costs of the Blue Hills Satellite Library.

CARRIED

MOTION 18-08-578

Requires 2/3

MOVED by Deputy Reeve Wardley

That the budget be amended to include \$4,200 for half of the startup costs of the Blue Hills Satellite Library with funding coming from the General Operating Reserve.

CARRIED

ADMINISTRATION:

9. c) 17th North American Caribou Workshop

MOTION 18-08-579

MOVED by Councillor Cardinal

That Deputy Reeve Wardley and Councillor Jorgensen be authorized to attend the 17th North American Caribou Workshop being held October 29 – November 2, 2018 in Ottawa, ON.

CARRIED

ADMINISTRATION:

9. d) 2018 AUMA Convention

MOTION 18-08-580

MOVED by Councillor Bateman

That the AUMA Convention be received for information.

CARRIED

ADMINISTRATION:

9. e) Letter of Support – Physician Recruitment

MOTION 18-08-581

MOVED by Councillor Knelsen

That a letter of support be sent to the Minister of Health, Alberta Health Services and the True North Health Advisory Council advocating for additional physician resources to our region and the review of financial compensation for Rural Remote Northern doctors.

CARRIED

ADMINISTRATION:

9. f) Alberta Economic Development & Trade – Assistant Deputy Minister Visit

MOTION 18-08-582

MOVED by Councillor Cardinal

That the Alberta Economic Development & Trade Assistant Deputy Minister Visit be received for more information.

CARRIED

**AGRICULTURAL
SERVICES:**

10. a) None

**COMMUNITY
SERVICES:**

11. a) Fire Permit Season

MOTION 18-08-583

MOVED by Councillor Knelsen

That a letter be sent to the Minister of Agriculture and Forestry requesting to pull back the permit requirements date to October 1st at the discretion of the Upper Hay Wildfire Management Area.

CARRIED

**COMMUNITY
SERVICES:**

11. b) Community Services Committee – Terms of Reference

MOTION 18-08-584

MOVED by Councillor Knelsen

That the Community Services Committee Terms of Reference be amended as presented.

CARRIED

**COMMUNITY
SERVICES:**

11. c) Mackenzie Aquatics Society – Letter of Support

MOTION 18-08-585

MOVED by Councillor Cardinal

That a letter of support be provided to the Mackenzie Aquatics Society for their Community Facility Enhancement Program grant application for the Mackenzie Wellness Centre.

CARRIED

FINANCE:

12. a) None

OPERATIONS:

13. a) Repairing Light Poles – Additional Funds

MOTION 18-08-586
Requires 2/3

MOVED by Councillor E. Peters

That the budget be amended to include an additional \$20,000 for the repair of light poles in the Hamlet of La Crete, with funding coming from the Street Light Replacement Reserve.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. a) Bylaw 1111-18 Land Use Bylaw Amendment for a Zoning Overlay to add Shop – Farm as a Use and to increase the amount of Animal Units on NW 29-106-15-W5M

MOTION 18-08-587

MOVED by Councillor Driedger

That first reading be given to Bylaw 1111-18 being a Land Use Bylaw Amendment for a Zoning Overlay to add Shop-Farm as a permitted use and to increase the amount of animal units on NW 29-106-15-W5M, subject to public hearing input.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. b) Road Allowances

MOTION 18-08-588

MOVED by Councillor Jorgensen

That road allowance policies be referred to the Land Stewardship Committee for review and bring back recommendations to council.

CARRIED

Reeve Braun recessed the meeting at 2:51 p.m. and reconvened the meeting at 3:09 p.m.

**PLANNING &
DEVELOPMENT:**

14. c) Irrigation District: Feasibility Study

MOTION 18-08-589
Requires 2/3

MOVED by Councillor Bateman

That the budget be amended to include \$30,000 to conduct an Irrigation District Feasibility Study, with funding coming from the General Operating Reserve.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. d) Hutch Lake Cabins (ADDITION)

MOTION 18-08-590
Requires Unanimous

MOVED by Councillor Bateman

That administration remove the fire pit and garbage can from the playground at the Hutch Lake cabin area and install No Parking signs on the roadways within the cabin area.

DEFEATED

PLANNING &

14. e) La Crete Boat Launch (ADDITION)

DEVELOPMENT:

MOTION 18-08-591
Requires Unanimous

MOVED by Councillor Cardinal

That administration review options for the La Crete Boat Launch and bring it back for the next meeting.

CARRIED UNANIMOUSLY

UTILITIES:

15. a) None

**INFORMATION /
CORRESPONDENCE:**

16. a) Information/ Correspondence

MOTION 18-08-592

MOVED by Councillor Jorgensen

That the letter from Maarten Braat regarding shelterbelts be forwarded to the Land Stewardship Committee.

CARRIED

MOTION 18-08-593

MOVED by Councillor Knelsen

That the information/correspondence items be received for information.

CARRIED

Reeve Braun recessed the meeting at 3:50 p.m. and reconvened the meeting at 4:05 p.m.

IN CAMERA SESSION:

17. In Camera Session

MOTION 18-08-594

MOVED by Councillor Sarapuk

That Council move in-camera at 4:05 p.m. to discuss the following:

- Disaster Recovery Program (DRP) – Natural Gas Situation (s. 21, 24)
- Organizational Chart (s. 23, 24)
- CAO Evaluation (s. 19, 23, 24)
- Staffing (s. 23, 24)

CARRIED

All Councillors and administration were present during the in-

camera discussion with the exception of Item 17. d) where only Council, the CAO, Doug Munn, and Carol Gabriel were present. (*MGA Section 602.08(1)(6)*)

MOTION 18-07-595

MOVED by Councillor Cardinal

That Council move out of camera at 4:59 p.m.

CARRIED

IN-CAMERA SESSION:

17. a) Disaster Recovery Program (DRP) – Natural Gas Situation

MOTION 18-08-596

MOVED by Councillor Driedger

That the Disaster Recovery Program be received for information.

CARRIED

IN-CAMERA SESSION:

17. b) Organizational Chart

MOTION 18-08-597

MOVED by Councillor E. Peters

That the Organizational Chart be approved as amended.

CARRIED

IN-CAMERA SESSION:

17. c) CAO Evaluation

MOTION 18-08-598

MOVED by Deputy Reeve Wardley

That DMC Consulting be engaged to facilitate the CAO evaluation.

CARRIED

IN-CAMERA SESSION:

17. d) Staffing (ADDITION)

MOTION 18-08-599

MOVED by Councillor Knelsen

That the staffing discussion be received for information.

CARRIED

NOTICE OF MOTION:

18. a) None

NEXT MEETING DATE: 19. a) Next Meeting Dates

Committee of the Whole Meeting
August 28, 2018
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
August 29, 2018
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
September 11, 2018
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 18-08-600 **MOVED** by Councillor Jorgensen

That the council meeting be adjourned at 5:01 p.m.

CARRIED

These minutes were approved by Council on August 29, 2018.

(original signed)

Peter F. Braun
Reeve

(original signed)

Len Racher
Chief Administrative Officer

